

**Sandusky Housing Commission
East Side Manor
239 Roberts St.
Sandusky, MI 48471**

**Regular Meeting
June 6, 2011**

10:00AM

**Present: Marguerite McNiven, Chairperson
Keith Costine, Vice Chairman
Gordon Hutson, Commissioner
Iva Gallagher, Resident Commissioner
Shirley McPherson, Commissioner**

**Employees: Susan Henry, Housing Director, Secretary and Treasurer
Ron Paape, Contracted Maintenance**

**Guests: John Partaka Betty Fuentes
Peggy Jones Erva Liebler Chris Dobbyn
Barbara Thompson Harlene Smith**

AGENDA:

A motion was made by Costine and supported by Gallagher to approve the agenda as presented.

MOTION CARRIED

MINUTES:

A motion was made by McPherson and supported by Costine to accept the minutes as presented.

MOTION CARRIED

FINANCIAL REPORT:

A motion was made by Gallagher and supported by Hutson to accept the financial report as presented.

MOTION CARRIED

PAYMENT OF BILLS:

A motion was made by Gallagher and supported by Hutson to accept to pay the bills in the amount of \$28,790.44.

YEAS: Costine, Gallagher, McNiven McPherson, and Hutson NAYS: None

MOTION CARRIED

COMMENTS BY COMMISSIONERS:

McNiven, Gallagher, Costine, McPherson and Hutson: None at this time.

Comments by Housing Director:

- **The City of Sandusky Auditors performed a single audit on East Side Manor because of the City having over 500,000 in Federal Funding. Yeo and Yeo had to audit one of the two departments receiving the money East Side Manor or the Airport.**
- **Currently working on File review for Management review. Addressing issues with individual files and policies.**

Comments by Contracted Maintenance

Paape:

- **Did a walk through inspection on all units to get ready for REAC inspections on May 11th and 12th.**

PUBLIC COMMENT:

Thompson: Wondered if Comcast Cable would be replacing channel 6 in the lineup since they took it off. Henry explained that we get the same package as the City of Sandusky and have not heard anything regarding this.

OLD BUSINESS

Rehab Updates: Consultants Ben Fedewa and Dave Mehlich that are collecting information for the Rehabilitation Application need the Housing Commission to come up with a Corporation name. The Commissioners discussed the issue. Costine suggested Sandusky Senior Housing Corporation (take word Development out) so it does not get confused with Sunrise Village Apartments that are totally separate from our building. Henry will contact Attorney Tom Lapka to see if this name is available for the corporation.

NEW BUSINESS

Renewal of Maintenance Contracted Ron Paape Liability Insurance: A motion was made by McPherson and supported by Costine to pay ½ of the Liability Insurance for Contractor Ron Paape for his Liability Insurance of \$207.00 for the year.

With no further business to be presented to the board, a motion was made by Hutson and supported by Gallagher to adjourn the meeting at 10:47AM.

Marguerite McNiven, Chairperson

Susan M. Henry, Housing Director