

## ARTICLE 17

### PLANNING COMMISSION

#### Section 17.01 Authority.

The Planning Commission is hereby established in accordance with the Municipal Planning Act (P.A. 285 of 1931, as amended) and the City and Village Zoning Act (P.A. 207 of 1921, as amended); all of which enable and govern the activities and procedures under this Ordinance.

#### A. Membership.

Members of the Planning Commission shall be appointed by the Mayor with the approval of City Council by majority vote. The qualifications of members, the term of each member, filling of vacancies, compensation of members, and operation of the Planning Commission shall be set forth below and in accordance with, the Municipal Planning Act (P.A. 285 of 1931, as amended).

1. The Planning Commission shall consist of seven (7) members.
2. One (1) member shall be a member of City Council and one (1) appointed member may be a member of the Zoning Board of Appeals. Other than the previous two (2) exceptions, an appointed member of the Commission shall not hold another municipal office.
3. All member shall have been a resident of the City for at least one (1) year prior to the date of appointment, and shall be a qualified and registered elector of the City on such day and throughout his or her tenure of office.
4. All members shall have been a The term of each appointed member shall be 3 years, or until his or her successor takes office except that the respective terms of two (2) of the members first appointed shall be for 1 year and 2 for 2 years.
5. All appointed members of the Commission shall be compensated at a rate to be determined by the appointing or legislative body.
6. Members of the Planning Commission may be removed from office for neglect of duty or malfeasance in office, including failure of a member with a conflict of interest to abstain from deliberations or voting on the matter after written charges have been filed with the City Clerk and a public hearing has been held by City Council. A vacancy on the Planning Commission occurring otherwise than through the expiration of term shall be filled for the un-expired.

## **Section 17.02 Jurisdiction.**

The Planning Commission shall have such powers, duties, and responsibilities as are expressly provided for in this Ordinance, the Municipal Planning Act (P.A. 285 of 1931, as amended), and the City and Village Zoning Act (P.A. 207 of 1921, as amended).

## **Section 17.03 Rules of Procedure.**

The Planning Commission shall conduct business, organize meetings, and perform its duties as provided for in this Ordinance, the Municipal Planning Act (P.A. 285 of 1931, as amended), the City and Village Zoning Act (P.A. 207 of 1921, as amended), and any adopted Planning Commission bylaws and rules of procedure.

## **Section 17.04 Duties.**

The Planning Commission shall discharge the following duties pursuant to this Ordinance:

### **A. Zoning Ordinance.**

The Planning Commission is hereby designated as the commission specified in the City and Village Zoning Act (P.A. 207 of 1921, as amended), and shall perform the zoning duties of said commission as provided in the statute Ordinance. The Planning Commission shall be responsible for formulation of the Zoning Ordinance; formulation, review, and recommendation of amendments to the Zoning Ordinance; holding hearings on a proposed Zoning Ordinance or amendments; and reporting its findings and recommendations concerning the Zoning Ordinance or amendments to City Council.

### **B. Site Plan Approval.**

The Planning Commission shall be responsible for reviewing site plans and making determinations to approve, approve subject to conditions or deny applications for site plan approval in accordance with Section 12.01 (Site Plan Review).

### **C. Special Use Approval.**

The Planning Commission shall be responsible for holding hearings, reviewing, and making determinations to approve, approve subject to conditions or deny applications for special uses in accordance with Section 12.02 (Special Uses).

### **D. Planned Unit Development Review.**

The Planning Commission shall be responsible for holding hearings and reviewing all applications for planned unit development approval in accordance with Article 14 (Planned Unit Developments). The Planning Commission shall be responsible for making a recommendation to City Council to grant approval, approval with conditions or denial of a proposed planned unit development.

**E. Master Plan.**

The Planning Commission is hereby designated as the commission specified in the Municipal Planning Act (P.A. 285 of 1931, as amended), and shall perform the planning duties of said commission as provided in the statute.

**F. Other Duties and Responsibilities.**

The Planning Commission shall be responsible for review of plats and any other matters relating to land development referred to the Commission by City Council. The Planning Commission shall recommend appropriate regulations and action on such matters.